STAFF NOTICE
MAGNET RECOGNITION PROGRAM®
SITE VISIT

- Your organization has applied to the American Nurses Credentialing Center (ANCC) Magnet Recognition Program® for re-designation of the prestigious Magnet designation. This designation recognizes excellence in nursing services.

- You have an opportunity to participate in the evaluation process and are encouraged to do so. We will be coming to your hospital, **August 5, 6 and 7, 2019**, for a site visit.

- Comments may e-mailed or mailed to the Magnet Program Office prior to the site visit. **All phone comments to the Magnet Program Office must be followed up in writing.** YOUR COMMENTS ARE CONFIDENTIAL AND NEVER SHARED WITH ANYONE IN YOUR ORGANIZATION. IF YOU CHOOSE, YOUR COMMENTS MAY BE ANONYMOUS, BUT MUST BE IN WRITING.

- There will also be time set aside to speak with the appraisers during the site visit. Time, date and location of meeting room will be provided by your organization.

- **YOUR COMMENTS MUST BE RECEIVED BY JULY 26, 2019.**
  PHONE: 866-588-3301 (TOLL FREE)
  E-MAIL: MAGNET@ANA.ORG
  WRITE: MAGNET RECOGNITION PROGRAM
  AMERICAN NURSES CREDENTIAL CENTER
  8515 GEORGIA AVENUE, SUITE 400
  SILVER SPRING, MD 20910-3492

- Your organization has submitted written documentation for the appraisal team to review. That information is available to you for review at or in (specify location).